

Bellaire Elementary School PTO Meeting

October 2016 General Meeting Minutes

Date, Time, and Location: Tuesday, October 11, 2016 at 6:30 pm in the art classroom

Meeting called to order by Fern Marie Dempsey

Attendance: Amanda Moore, Blythe Foreman, Jeff Bell, Meghan Kanazawa, Anna Russo, Fern-Marie Dempsey, Angela Lane, Jen Bitting, Carol Smith, Katie Spencer, Michelle Baldwin, Veronica M Black, Mary Rhoades, Katie Bordner

Principal's Report: Jeff Bell

Consideration for PTO being 501 (c) 3 (non-profit organization):

Options: file for non-profit status, turn over funds to Bison Foundation- the Foundation would act as Treasurer for the school

There is a chance of being audited by IRS, and we could fall into a corporation tax because of the amount of money the PTO makes

This would give the school's PTO legitimacy

Borough's Halloween Parade: not confirmed yet, will know ASAP and send out information

School's Halloween Parade: will assemble in the building/hallways, so there is a better flow

Treasurer's Report: Amanda Moore

Overview of Checking Account, Savings Account and CD

Old Business:

- **Fundraising:**

Color Run: Katie Bordner

Online donation is up and active, and have 66 signed up. Over \$2200 raised so far. ALL forms and money turned in by 10/24.

Some confusion about sign up and participation- planning to make a FAQ sheet to send out more information for parents

Will send out a "sign up" for volunteers on the day

Discussed any amount of donation would be acceptable for a student to be able to participate

Giant A+ Rewards

Log in online and make sure your money is going to Bellaire. Every time you buy at Giant, a percentage of your money goes to the school.

Box Tops for Education

Collection is first Friday of each month.

Huge response this month!! There were only 3 classrooms that didn't participate
Amanda is hoping we can have a \$1500 check from Box Tops in December

- **Spirit Wear**

Two designs for the t-shirts, the students will be voting for their desired design this week

Families will have option to either send in order to school or can order online
\$1.05 is profit for each shirt sold

- **Fall Book Fair**

\$6500 profit of sale, half is scholastic dollars which provides books to classrooms and teachers and the other half goes to what we pay scholastic for the items sold

Donate almost \$100 to each of the classroom teachers

All for Books- \$300 raised. We were able to buy the library every single book on their list!

New Business:

- **Fall Teacher Luncheon/National Education week (November 13-19)**

Dani Taylor- need to confirm if she is in charge

- **Positions open on the PTO**

-Need someone to take over for Book Fair

-Holiday Shop

- **Teacher Requests**

Mrs. Murphy- reading intervention. Request for cost of registration for conference in Boston for \$500

Verbal request- Mr. Morrow (gym teacher)- \$75 to add to his Halloween Extravaganza for gym class. Motion to approve: Carol Smith, seconded by Katie Bordner.

Verbal request- 2nd grade classroom went on field trip last week. They were unable to order lunches through school. Would like to buy soft sided cooler bags.

The Board discussed that there is only a limited amount of funds to be distributed for teacher requests. Will be making it a precedent not to have continuing education as one of their

approved requests, and will aim for the money to be used towards something the whole student body can use and benefit from.

Parent/Teacher comments, questions, concerns:

- Parent asked about starting Garden Club- could be combination of fundraising and club
- Change jar idea for fundraising- another idea to raise money

Next meeting is 11/8/2016 at 6:30 pm in the art classroom

Meeting adjourned at 7:45 pm

Minutes compiled by Blythe Foreman

Addendum to PTO Meeting: The Executive Board and Treasurer met after the meeting was adjourned and Katie Spencer and Blythe Foreman volunteered to be in charge of the Holiday Shop this year. The Board approved for an advance of money for purchasing gifts. Motion to approve: Fern Marie Dempsey, seconded by Angela Lane.